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MINUTES

CDC EXECUTIVE COMMITTEE MEETING

Tuesday, June 22, 2010
DuPage County Center
421 North County Farm Road
Wheaton, Illinois 60187

Chairperson Hulseberg opened the meeting at 7:30 a.m.

Members Present: John Berley - Addison; John Day – DuPage Housing Authority; Dan Gardner – Glen Ellyn; Patrick Grill – Hanover Park; David Hulseberg, Chairperson - Lombard; Debra Olson, Vice Chairperson - District 4, and John Zediker - District 5.

Members Absent: Dirk Enger - District 6; Pamela Fenner - Carol Stream; Linda Kurzawa - District 6; Ed McManus - Woodridge, and Anthony Michelassi - District 5.

Staff Present: Mary Keating, Community Services Director; Carrol Roark, Community Development Administrator; Tom Schwertman Community Services Manager; Christine Pedersen, Accountant; Linda Park, Community Development Specialist; Gosia Pociecha, Community Development Specialist, and Barbara Temborius, Community Development Specialist.

Others Present:
Don Demetry - DHA Management, Inc.

PUBLIC COMMENT:
No public comment.

APPROVAL OF MINUTES:

The motion was made by Zediker, seconded by Day, to approve the minutes of the April 27, 2010, meeting. There were no corrections or changes. On a voice vote, all ayes, motion passed.

ES09-01A DUPAGE HUMAN SERVICES

The Homeless Prevention Pool is a set-aside of money used to keep families in rental units. The threshold was \$750 for one-time rental assistance and had been so for over 10 years. The homeless service providers recognized that this was no longer a sufficient amount for one month's rent or security deposit. Staff requested that the amount be raised to \$2,000.

Berley asked if raising the amount to \$2,000 would decrease the number of people served. Staff said it was just the opposite. The amount had been so low and the average rent is so high, that the money was not being used.

The motion was made by Day, seconded by Olson, to approve Staff's recommendation to increase the homeless prevention pool, one-time per client, assistance from \$750 to \$2,000. On a roll call vote; 7 ayes, no nays, and no abstentions, motion passed.

NEIGHBORHOOD INVESTMENT CRITERIA MODIFICATION

For the 2010-2014 Consolidated Plan, a municipal survey was taken requesting the municipalities to rank project types in the order of importance. From that survey, a high, medium and low was established. Last year's round of applications were reviewed using this new criterion. The skate park, which received the seconded highest amount of points under the old system, would have come in sixth with this system. Recreational facilities would become of medium priority while water, sewer and street improvements would be of high priority.

Berley requested an example of low priority. Staff said child care and handicapped facilities, solid waste, health facilities and homeless facilities were determined to be of low priorities while park and recreation, senior centers, and neighborhood facilities were medium. Stressed was the fact that homeless facilities were of low priority to municipalities, but funding for facilities could be applied for within the County's Housing and Homeless Cluster. As well, there are the HOME and HDF grants used for housing.

Staff recommended that the Neighborhood Investment Project Ranking Criteria be revised to include consideration of the priority need levels established in the 5-Year Consolidated Plan for Housing and Community Development as follows: High Priority = 5 points; Medium Priority = 3 points; Low Priority = 1 point.

The motion was made by Berley, seconded by Grill, to approve Staff's recommendation. On a roll call vote; 7 ayes, no nays, and no abstentions, motion passed.

SCHOOL DISTRICT POLICY AFFIRMATION:

The policy stated that school districts were not eligible applicants, and that projects that directly benefit school districts were, likewise, not eligible. It has been a default policy for years; however, staff foresaw the need to have the policy reaffirmed by the Committee.

A nonprofit contacted the CDC for capital construction project eligibility. The structure's intended use was for a combined childcare/educational program for pre-school children. Once the building was completed it was to be turned over to the school district.

The belief was that CDBG money should not go into school districts. They have other revenue sources and it would quickly use up County's CDBG resources.

The motion was made by Day motion, seconded by Olson, to reaffirm the CDC policy which states that school districts are not eligible applicants, and that projects that directly benefit school districts are, likewise, not eligible.

Day suggested that CDC policies should be re-approved once a year to avoid any obstacles

with HUD. Staff suggested this could be included in the yearly Action Plan. There were no other comments or questions.

On a roll call vote; 7 ayes, no nays and no abstentions, motion passed.

2009 CAPER

Stated was a brief summary of the annual report submitted to HUD. One of the most important items noted was DuPage County's timeliness ratio. Sixty days prior to the end of the program year (January 29, 2010) HUD checks the IDIS reporting system as a snapshot of expenditures. HUD's standard is 1.5 times the annual entitlement amount. Du Page County's timeliness ratio at that time was 1.07, well within HUD's guidelines as it has been over many years. This was important because HUD could, and has, recaptured funds from entities consistently over the timeliness ratio guideline.

OTHER BUSINESS:

No other business.

ADJOURNMENT:

The motion was made by Olson, seconded by Zediker, to adjourn at 7:40 a.m. On a voice vote, all ayes, motion passed.

Respectfully submitted,

Majory Fletcher
Division Assistant I